



RAM KRISHNA DHARMARTH FOUNDATION UNIVERSITY, BHOPAL

Airport Bypass Road, Gandhi Nagar, Bhopal – 462033

Application Form For Issue of Duplicate/Corrected Mark-Sheet

S.No.:

Date:

To,

The Registrar
RKDF University,
Bhopal

Office use only
Duplicate/Corrected Mark-Sheet
Mark sheet No.....
Dispatch No.....
Date.....
Dealing Asstt.

Recent Passport Size Photography Duly attested by Director/Principal With seal

Sir,

I _____ have been a Student of this University studying as Regular/Ex-student in the _____ (College) and passed the examination in the Month and Year _____ in Division. I request you to kindly issue me a Duplicate/ Corrected Mark-Sheet.

The necessary fee Rs. _____ has been deposited in Bank Draft/Challan No. _____ of Bank _____ Date _____

1. Course _____ Roll No. _____ Enrollment No. _____

4. Please fill for Corrected Marksheet/Duplicate Marksheet Required:

Candidate Name (Capital Letter)		Father's Name (Capital Letter)		Mother's Name (Capital Letter)	
As Per Marksheet (Diploma/UG/PG)	Corrected Name As Per Marksheet (HSC/HSSC/Diploma/UG)	As Per Marksheet (Diploma/UG/PG)	Corrected Name As Per Marksheet (HSC/HSSC/Diploma/UG)	As Per Marksheet (Diploma/UG/PG)	Corrected Name As Per Marksheet (HSC/HSSC/Diploma/UG)
(1)	(2)	(3)	(4)	(5)	(6)

5. Please fill only those Semesters for which Duplicate Marksheet/Corrected Marksheet Required:

Sem	Month & Year of Exam	Marks Obtained /Out of	Sem	Month & Year of Exam	Marks Obtained /Out of	Sem	Month & Year Exam	Marks Obtained /Out of
I			V			IX		
II			VI			X		
III			VII					
IV			VIII					

Enclosures for Duplicate Mark sheet/Corrected Mark Sheet:-

- (1) Demand Draft is payable in favour of **RKDF University, Examination, Bhopal/Green Bank Challan (PNB)/online payment.**
- (2) Original copy of Police F.I.R. **(only for Duplicate Mark Sheet)**
- (3) Original Affidavit on Rs. 10/- stamp paper. **(For both)**
- (4) Attested photograph (by Director/Principal of Institute) should be affixed. **(For both)**
- (5) Original Mark-Sheets in which Correction required. **(only for Corrected Mark Sheet)**
- (6) Attested photo-copy of qualifying examination Marksheet (by Director/Principal of Institute) **(only for name Correction)**

Fees:-

Duplicate/Corrected Mark-Sheet Fees Rs. 500/per Mark-Sheet

Your's faith fully

Note:- Incomplete Application Forms will not be Entertained.

Date...../...../20 ..

.....
Signature of Student
(with Name)

Postal Address: - To,

Name:.....
C/o:.....
.....
.....Pin.....
Phone/Mobile No. :.....

Payment Note:- The Fees could be paid by DD/Challan **(Only Green Challan)/online payment.** Demand draft should be drawn in favor of **RKDF University, Examination Bhopal.** Online Payment:-A/c Name **RKDF University, Examination A/C No. 7548002100000247 IFSC Code PUNB0754800, PNB Gondermhow Branch Bhopal.** All fees included postal charges.