

RKDF University Bhopal
Minutes of IQAC Meeting

The meeting of internal quality assurance cell (IQAC) was held on 20/10/2023 at 11:00 am in the Board room of the administrative block, RKDF University.

The following members were present:

S. No	Name	Designation
1.	Dr. Vijay K. Agrawal	Chairman and Vice Chancellor
2.	Dr. Mohan Lal Kori	Professor and Coordinator
3.	Dr. Satendra Thakur	Professor
4.	Dr. Arpit Bhargava	Associate Professor
5.	Mr. Arun Kumar Rai	Asst. Professor
6.	Dr. Arun Patel	Professor
7.	Dr. Meenakshi Samartha	Associate Professor
8.	Dr. Such Gangwar	Associate Professor
9.	Dr. Abhijeet B. Patil	Professor
10.	Ms. Sonal Singh	Asst. Professor
11.	Dr. Anoop J. Katyan	Professor
12.	Mr. Gagan Sharma	Asst. Professor
13.	Dr. N. K. Shrivastava	Professor
14.	Lt. Dr. C. B. S. Dangi	Professor and Dean
15.	Dr. N. K. Lariya	Registrar
16.	Dr. V. K. Sethi	DGR
17.	Dr. B. N. Singh	DGM
18.	Dr. Anshuma Upadhyay	Associate Professor

IQAC coordinator Dr. M. L. Kori welcomed all the persons present in the meeting. With the permission of chair Hon'ble Vice chancellor, Prof. Vijay K. Agarwal the following agenda was presented and discussed:

Agenda 1: Confirmation of the minutes of last IQAC meeting was held on 10.05.2023

Discussion: All the members were asked to inform whether they have given any remarks on the minutes. No suggestions were received. Therefore, It was decided to confirm the minutes of last meeting held on 10.05.2023.

Agenda 2: Status of progress of SSR and NAAC visit etc.

Decision: Hon'ble Vice-Chancellor informed that SSR has been finally submitted and after DVV the university has been found eligible for Accreditation by NAAC. All the members recorded their appreciation for the efforts made and the criteria coordinators and members working with them were congratulated.

Further the members discussed the proposed visit of NAAC peer team. After deliberations it was decided to propose three dates one in December and two in January 2024. The Vice-Chancellor was requested to finalize the dates.

Agenda 3: To discuss about the internal committee to monitor the progress of NAAC in various departments.

Decision: It was informed that the competent authority has already constituted an internal committee. The internal committee has started visiting the departments and submitting its reports in a format. Committee is also advising the heads/department for the observed shortcomings.. It was noted.

Agenda 4: To discuss about MOCK test to be conducted

Decision: It is recommended that the mock test/ exercise be conducted in the first week of the December 2023.

Agenda 5: To discuss for effective implementation of NEP 2020 and suggestion if any

Decision: The Registrar informed that the university has already implemented NEP 2020 from the academic session 2022-23 and progress is satisfactory. It was suggested that the respective departments should provide more electives to provide better knowledge to students as per need of the industry in engineering subjects.

Agenda 6: To discuss the innovations, effectiveness of steps taken towards advanced learner/competitive examinations, expert lectures etc.

Decision: Hon'ble V C has asked all the departments to organize expert lectures in the area of career guidance and prepare/encourage their students for competitive examinations such as GATE/GPAT, CAT, MET etc. The proposal was approved and it was desired

That the details proposals for expert lectures be submitted to IQAC also and a soft copy of report be submitted to the IQAC after the lecture is organized..

Agenda 7: To discuss the progress of training and development cell

Decision: The agenda was discussed. Hon'ble V C and DGM have shown their concern on this issue. And instructed the TPO to ensure the keeping of record of placements which should be available to the cell. It was further decided that more companies be contacted and invited for the placement. Some special lectures from potential companies be organized for the benefit of students.

Agenda 8: To discuss about introducing new program in next academic session

Decision: It was discussed and decided that if new programs are to be initiated then the same for approval be submitted through BOS for further approval from academic council as well as Board of Management/Governing Body of the university. It was informed that pharmacy departments has initiated two new programs. The members welcomed the same.

Agenda 9: Vision 2025 documents of the university

Decision: The document **Vision -2025** has been placed before the members. It was appreciated and the members desired that the goals set be achieved by all the concern.

Agenda 10: To discuss the status of plagiarism in academic/research

Decision: Competent authority desired that since the plagiarism policy as framed by the UGC has been implemented in the university, it should be strictly adhere to in all those departments where projects and research work are being part of the syllabus.. The IQAC proposed to organize special lectures on the prevention of plagiarism, and also knowledge about IPR/Patent filing.

Agenda 11: To discuss about progress of IPR and patents

Decision: It was informed that some of the faculty mebers have published patents jointly with other collaborators. It was desired that all the patents published granted must be also in favour of the university.

Agenda 12: To discuss about the publication of Journal and its progress and steps to be taken for listing in UGC care

Decision: Dr. Satendra Thakur, Associate editor informed the status of University online Journal. It was informed that before he was given the responsibility, four issues of journal were pending out of which two issues of January-February and March- April 2023 respectively have been published. Other pending issues will be published soon, articles have been sent to referees for review and after the report they will be published.

The members appreciated the efforts made by the editor and then team and itb was desired that necessary steps be taken to get the Journal included in the list of UGC care. ISSN no be applied to get the journal in print mode also.

Agenda 13: To create core group for power point presentation before NAAC peer team

Decision: It was decided that the Power point presentation be prepared by the IQAC under the supervision of Hon'ble Vice-Chancellor.

Agenda14: to discuss about the activities of AVRC and academic lecture video lecture production

Decision: New AVRC studio has been completed and available for recording. The faculty members be get their lectures recorded and make available to students. It was also decided to initiate RKDF channel in You tube for the benefit of students. The recorded lectures be submitted to Sakshat also.

It was further decided to initiate MOOCs after the NAAC approval.

Agenda 15: To discuss the progress of news letter.

Decision: It was decided to constitute an editorial board for the six monthly News Letter. Dr. Ashwini Joshi be appointed Editor of the news letter.

Agenda 16: To take the note of innovation award at Bhopal Vigyan Mela and arogya Expo 2023.

Decision: It was informed that sensor modal for agriculture has been presented in the Bhopal Vigyan mela nd won the award. The team was congratulated. It was suggested that the model be tested in the field to help the farmers.

Agenda 17: to take note of recognition of university for best engineering institutions award 2023

Decision: The members expressed their happiness on the achievement of best engineering institutions award given to RKDF. The members wowed their efforts for such more feathers in the cap of RKDF University.

Agenda 18: to discuss the collaborate activities and MOU Signed

Decision: It was informed by DGR Prof. Sethi that total no of MOU with university is 51. It was desired that the departments should take necessary steps to take advantage of these organizations for academic and research purposes.

Agenda 19: Discussion on feedback of various stakeholders/analysis and recommendation

Decision: The committee has been informed that the feedback collected by different departments were analysed and submitted to NAAC. The same be placed in the form of Flex in respetice departments

Agenda 20: status of FDP's/ PDP's /seminar/conference/etc

Decision: The IQAC members showed their concern on the status of FDP's/ PDP's /seminar/conference/etc which are not up to satisfaction. IQAC desired every department to conduct at least two such activities in this academic session also. . The proposal and report must be submitted to IQAC as soon as it is organized.

The meeting ended with a vote of thanks to the chair and all other members.



IQAC Co-ordinator
Coordinator
IQAC, RKDF University
Bhopal (M.P.)


Chairman