

## Internal Quality Assurance Cell (IQAC)

Minutes of Meeting held on 12.04.2021

The Internal Quality Assurance Cell of the University met on 12.04.2021, 1.30 PM, at University Board room under the Chairmanship of Prof. (Dr.) S. K. Sohani, following members of the Cell were present:-

Dr. M.L. Kori,  
Dr. V. K. Sethi  
Dr. B.N. Singh,  
Dr. Sunil Patil,  
Dr. Ravi Kumar Singh Pippal,  
Dr. C.B.S.Dangi,  
Dr. Sanjay Jain,  
Dr. Ritesh Sadiwala,  
Dr. Virendra Singh Chaudhary,  
Ms. Farah Khan,  
Shri Suresh Rathore,  
Dr. Narendra Kumar Lariya.

Agenda wise discussions were held, following was resolved:-

1. To confirm the minutes of meeting dated 27/08/2020.
2. The minutes were readout by the coordinator, it was confirmed.
3. Action taken report:  
The recommendations were reported. The committee was informed about the actions taken in each item. It was noted.
4. To discuss to start new programs in the university.
  - A. Pharmacy
  - B. Agriculture
  - C. Ayurveda

#### D. Faculty of Management (BBA)

The coordinator placed the proposals for starting new programmes. The committee after deliberation decided to recommend new programs as under.

- (i) Bachelor of Management (Agri storage and supply chain)
- (ii) Bachelor of Business Administration (Logistics)

It was also resolved that adequate facilities be provided which is necessary to run the program through appropriate bodies.

The courses be designed so that it must attract students towards these programs.

If needed industries be consulted.

#### 5. To discuss about the feedback of students.

The feedback analysis was presented. The action taken by the respective departments noted.

It was suggested that regular tutorial be organized. In engineering branches Mathematics, Fluid mechanics, Thermodynamics and Engineering arts be focussed. More interactive sessions be organized.

NPTEL videos be made available to students through their whats app groups

The faculty members should act as facilitators for the material taken from HRD websites and Swayam portal. Maximum use of these materials be encouraged.

The faculty members must prepare their lectures and get recorded in the studio.

#### 6. To discuss the measures to be taken for the pedagogy, ICT facilities

The students feedback regarding the wifi facilities was discussed. The ICT facilities be increased. More seminar halls be provided interactive boards.

Faculty members asked to use ICT facilities regularly.

It was suggested that the e-books be used by the faculty in preparing their lectures and the same be uploaded in library for the use of students.

#### 7. To place the mention of CCUS in the report of Neeti Ayog.

Dr. B. N. Singh informed that the Energy project has been mentioned in Niti Ayogs annual report published recently. Prof. V.K. Sethi and his team was appreciated.

It was resolved that more activities related to carbon capture be initiated and the project be funde3d.

Special efforts be made to contact CSIR and DST for new projects in this area.

8. To discuss implementation of NEP 2020 from next session at UG level.

9. It was decided that at UG level the NEP2020 be implemented. The departments should adopt the courses as finalized by the higher education department for various programs.

10. To discuss the policy of plagiarism in the University.

It was decided to constitute committees as per UGC to take care of original research and academic activities. Strict action be taken against those who violate the norms. The Urkund software be used for detection of plagiarism in the research and research publications.

The software procured by the University be encouraged to be used for the projects also.

11. To implement CBCS at UG level.

It was decided to implement CBCS at UG level w.e.f. Session 2022-23.

Electives be proposed by each department well in advance after taking approval from AC the same be uploaded in website.

12. To decide the grant of seed money for the projects.

It was decided to provide seed money for the projects and new programmes. A committee be formed to decide the feasibility of requirement. The new projects be submitted to Gove agencies for the financial assistance.

13. To review and take note of patents awarded to staff members.

The total number of patents received by the faculty mebers were reported which is 15 in numbers.

The committee appreciated the faculty. It was decided to award them in next foundation day function.

14. To discuss the status of NAAC accreditation and the preparations

It was reported by the coordinator that due to unavoidable reasons the SSR could not be submitted to NAAC for accreditation. Now efforts be made to submit the same.

It was decided to revisit various criteria and be updated. The coordinators of each criteria be informed to submit the records to IQAC for further action.

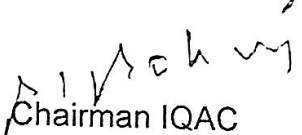
Regular meetings of IQAC be organized to update the activities.

Seven computers with WiFi facilities be made available to coordinators in Library room. The other infrastructure be made available.

The meeting ended with vote of thanks to the Chair and all members.

  
IQAC Co-ordinator  
**Coordinator**

Internal Quality Assurance Cell (IQAC)  
RKDF University, Bhopal (M.P.)

  
Chairman IQAC